



Kincaid Elementary PTA Volunteer Form 2009 - 2010



Name: _____

Times available: _____

Student Name(s) & grade(s): _____

Phone No.: _____ Cell Phone: _____

Email: _____

- Ambassador Program:** Welcome families into school by matching them with Kincaid mentor families (during and after school hours).
- Arts Education:** Help committee plan Celebration of Arts Day and other arts related events. (April during and after school hours)
- Book Fair:** Assist committee to plan and publicize book fair with Scholastic Books. Help set up, operate cash register, restock books and help with class previews (2 weeks in Fall and Spring during school hours).
- Boosterthon Fun Run & Roll:** Coordinate volunteers, signage, event logistics, tally pledges, and coordinate logistics on event day. (September; during and after school hours).
- Character Education:** Help plan monthly luncheon for student character education winners (once a month during school hours).
- Community Fundraising:** Promote school fundraising opportunities from local businesses (e.g.: Box Top, Campbell's Soup Labels, etc.) (Ongoing; after school hours).
- Community Outreach:** Promote student community service through monthly activities (monthly during and after school hours).
- Education & Literacy:** Assist with Science Club, Heroes Essay contest, Writing Workshop; science night and summer reading contest (ongoing; during and after school hours).
- Environmental Education:** Plan Earth Day activities, Clean Air Campaign, restoring nature trail and outdoor classroom, Keep Cobb Beautiful (ongoing; during and after school activities).
- Financial Literacy:** Help students make deposits into bank accounts (each Tuesday morning from 7:15-7:45 a.m.)
- Health:** Help organize hearing and vision screening, Fun Run, blood drive and Healthy Choices Week (ongoing; during and after school hours).
- Hospitality:** provide refreshments for new families' get-together, Celebration of the Arts Day Hospitality Suite, Teacher Appreciation luncheon, and monthly staff birthday goodies (ongoing; during and after school hours).



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- Holiday Store:** Help committee plan and shop for low cost gifts for the holidays (December; after school hours).
- Legislation & Advocacy:** Attend PTA Day in D.C.; communicate with members about current legislation policies affecting children (ongoing; most work can be done at home).
- Media Center:** Assist media specialists, teachers and students in media center (ongoing; during school hours).
- Membership:** Help committee promote PTA membership (ongoing; most work can be done at home).
- Parent & Family Involvement:** Plan parent information evenings and keep families aware of educational policy & issues. (ongoing; mostly after school hours).
- Reflections:** Distribute information and collect entries for National PTA competition. Help plan reception for participants (October; during and after school hours).
- School Store:** Assist students shopping for school supplies (1 Thursday mornings per month from 7:15-7:45 a.m.)
- Special Services:** (Aug.-Nov.; during and after school hours).
- Spring Fling:** Help committee plan carnival games, concessions and prizes. Sell tickets before event and coordinate volunteers (ongoing – April after school hours).
- Thanksgiving Luncheon:** Help cafeteria serve lunch to parents, collect tickets (1 day in November; during school hours).
- Yearbook:** Help committee take pictures at school events, coordinate layout and distribute yearbooks in May (ongoing; during and after school hours).

Any other interests or skills you may want to share with our school? (Please circle)

Clerical/computer
Artistically talented

working with individual students
public speaking

organizing events
PTA officer next year

Bilingual: _____

Other: _____

Please return this form to the PTA Volunteer Coordinator, April Wood, at vc@kincaidpta.org. You will be contacted throughout the year as needed. Thank you for supporting Kincaid Elementary!